

BYLAWS OF THE INTERNATIONAL UNITARIAN CHURCH OF PRAGUE

Article 1 General Provisions

- (1) The basic administrative unit of the Religious Society of Czech Unitarians (hereinafter referred to as "NSČU") is a congregation. According to Article 2(4) of the Statutes of the NSČU (hereinafter referred to as the "Statutes"), the congregation is obliged to approve congregational bylaws that define the internal structure, organization, and functioning of the congregation.**
- (2) These bylaws define the structure, organization, and functioning of the congregation of the International Unitarian Church of Prague (hereinafter referred to as "IUCP"), IN: 04323513, with registered office at Anenská 186/5, 110 00 Prague 1.**
- (3) All provisions of these bylaws are fully in accordance with the provisions of the NSČU Constitution (hereinafter referred to as the "Constitution") and Statutes. If a provision of the IUCP bylaws would conflict with a provision of the Constitution or Statutes, the provision of the IUCP bylaws shall not apply.**
- (4) The IUCP is obliged to submit to the NČSU Board of Trustees (hereinafter referred to as "ÚSS") a detailed overview of its finances by item for the past accounting year and always no later than the deadline for filing the regular income tax return.**

Article 2 Bodies of the IUCP Congregation

- (1) The bodies of the IUCP congregation are:
 - a) a general assembly of members of the IUCP congregation,**
 - b) the IUCP local board,**
 - c) the president and vice president of the IUCP local board, and**
 - d) the IUCP audit board or auditor.****

Article 3 General Assembly of the IUCP Congregation

- (1) The highest authority of the IUCP congregation is the general assembly of the IUCP congregation (hereinafter referred to as the "general assembly"),**

which is made up of all members with full membership in the IUCP congregation, hereinafter referred to as "members."

- (2) **A regular general assembly is held at least once a year.** The regular general assembly is convened by the president of the IUCP local board or the local board.
- (3) The IUCP local board may decide to convene another general assembly in the same calendar year. The local board must convene a general assembly if at least one-fifth of the members of IUCP request it; such a general assembly must be held no later than 30 days after the request is submitted.
- (4) The dates of general assemblies are determined by the IUCP local board and notified to the ÚSS. General assemblies are convened by written invitation sent to all members of the IUCP congregation.
- (5) A general assembly has a quorum if the number of members of the IUCP local board and clergy does not exceed the number of other members of the congregation present at the general assembly.
- (6) **Members of the congregation have the right to make proposals, speak, and vote at the general assembly. Each member of the IUCP congregation has one vote.**
- (7) For the general assembly to adopt a decision, the consent of a majority of the members present is required unless the Constitution, the Statutes, IUCP bylaws, or other internal regulations provide otherwise.
- (8) In particular, the general assembly:
 - a) approves the internal regulations of the IUCP congregation and amendments thereof,
 - b) elects and dismisses the clergy of the IUCP congregation,
 - c) **elects and dismisses the president, vice president, and other members of the IUCP local board,**
 - d) elects and dismisses members of the IUCP audit board or auditor,
 - e) elects NSČU delegates,
 - f) **elects members of the ÚSS,**
 - g) **can elect a member of the supervisory board,**
 - h) can elect a member of the preparatory committee for the NSČU general assembly,
 - i) **handles and decides on disputes arising in the IUCP congregation, and**

- j) decides on other matters that do not belong to another body of the congregation or that are entrusted to it by the internal regulations of the NSČU.
- (9) The general assembly is chaired by the president of the IUCP local board. If the president of the local board cannot chair the general assembly, the local board decides which of its members will chair the general assembly.

Article 4 **IUCP Local Board**

- (1) **The IUCP local board is the executive body of the IUCP congregation. Members of the IUCP local board are elected by the IUCP general assembly.**
- (2) **Only a member of the congregation who is fully independent and of integrity and has been a member of the NSČU for at least one year has the right to be elected to the bodies of the congregation.**
- (3) The IUCP local board is composed of a president, vice president, and other members. A member of the local board is always elected for two years and can be elected repeatedly.
- (4) The IUCP local board is accountable for its activities to the IUCP general assembly.
- (5) A member of the IUCP local board is obliged to participate in the meetings of the local board, comply with the internal regulations of the NSČU, prioritize the interests of the congregation over their own interests, serve for the benefit of the congregation, take care of the good name of the NSČU, and maintain confidentiality about all matters learned as a member of the local board.
- (6) The IUCP local board has a quorum if at least half its members are present. Unless the Constitution, Statutes, IUCP bylaws, or other internal regulations stipulate otherwise, the adoption of a decision by the local board requires a majority of the members present. In the case of a tie, the vote of the president of the local board is decisive.
- (7) The IUCP local board, in particular:
 - a) directs the congregation between individual general assemblies and is responsible for the congregation's activities,
 - b) implements decisions of the general assembly,
 - c) implements decisions of the ÚSS,

- d) handles and decides on disputes arising in the congregation,
 - e) elects the treasurer of the IUCP congregation, who is accountable to the president of the IUCP local board,
 - f) performs other tasks entrusted by the internal regulations of the NSČU or the general assembly, and
- (8) The IUCP local board has the right to establish committees responsible for handling special tasks. The local board controls the activities of the established committees and has the right to dissolve them at any time.
- (9) The term of office of members of the IUCP local board ends on the day: they terminate their membership in the NSČU, a new local board is elected, the term for which they were elected ends, they are dismissed by the general assembly of the congregation, or they resign.

Article 5

The President and Vice President of the IUCP Local Board

- (1) **The president of the IUCP local board can only be a member of the congregation who is fully independent and of integrity, has the right to be elected to the bodies of the congregation, and has been a member of the NSČU for at least two years.**
- (2) **The vice president of the IUCP local board can only be a member of the IUCP congregation who is fully independent, of integrity, has the right to be elected to the bodies of the congregation, and has been a member of the NSČU for at least one year.**
- (3) **A clergy member of the IUCP cannot be elected to the position of president, vice president, or auditor of this congregation.**
- (4) The status, powers, term of office, and method of election of the president and vice president of the IUCP local board are regulated by the Constitution.

Article 6

Audit Board and Auditor

- (1) **The audit board or the auditor (hereinafter referred to as the "audit board") is an independent control body of the IUCP congregation.**

- (2) **The members of the audit board are elected by the IUCP general assembly.** The members of the audit board are always elected for two years and can be elected repeatedly.
- (3) **Only a member of the congregation who is fully independent and of integrity,** is not a member of another body of the IUCP congregation, and does not perform paid activities for the congregation **can be a member of the audit board.**
- (4) The members of the audit board are obliged to attend meetings of the audit board. They are also obliged to comply with the internal regulations of the NSČU, prioritize the interests of the congregation over their own interests when acting as a member of the audit board, always act for the benefit of the congregation, take care of the good name of the NSČU, and maintain confidentiality about all matters they learn about in connection with the performance of their function as a member of the audit board.
- (5) The audit board has a quorum if at least half of its members are present. Unless the Constitution, Statutes, IUCP bylaws, or other internal regulations stipulate otherwise, the adoption of a decision of the audit board requires a majority of the members present. In the case of a tie, the vote of the audit board's chair is decisive.
- (6) The term of office of members of the audit board ends on the day when: they terminate their membership in the NSČU, a new audit board is elected, they are elected to another body of the congregation, they begin to perform a paid function for the congregation, the period for which they were elected ends, the general assembly of the IUCP congregation revokes their membership, or they resign.
- (7) The scope and composition of the audit board are regulated by the Constitution.

Article 7 **Transitional and Final Provisions**

- (1) The establishment of legal relationships is assessed according to existing regulations, but their content is assessed according to the IUCP bylaws.

- (2) Membership in the bodies of the IUCP congregation established before these bylaws take effect ends on the day new members of these bodies are elected.

These bylaws take effect on October 1, 2021.

[This document was translated from the original Czech language bylaws of the IUCP.]